

Player Registration Policy – Version 7 – 08/11/21

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Date: 08/11/2021

SUNNYBANK SAINTS SOCCER CLUB

POLICY ON PLAYER REGISTRATION

1.0 PREAMBLE

This policy outlines the Club's position on the player registration process generally.

The intention is to provide rules to govern our registration process so that the Club can comply with QCSA team registration timelines.

In addition, this policy is intended to allow the Club Committee more certainty regarding player numbers and consequently team numbers so that firm advice can be given to players seeking to register, regarding available vacancies.

2.0 APPLICATION

This policy applies to all returning and new players seeking registration with the Club and will apply equally to players seeking registration in graded teams and in friendship-group based teams.

3.0 REGISTRATION TIMELINES

3.1 The Club has to nominate team numbers in each age group and indicative Divisions to QCSA in early February.

3.2 The Club ONLINE pre-registration will open in November (a date determined by the management committee) and will remain open until the initial close of registration (ICOR) for returning and new players. **The club will advertise the pre-registration and the initial close of registration (ICOR) dates.**

3.3 Early bird fees will be available to both returning and new players **who choose to pre-register and make payment prior to the initial close of registration (ICOR).** Additional sign on days may be allocated as determined by the management committee if required after the (ICOR). Online registration will recommence from 1 January to allow new players and returning players to register.

3.4 When forming U6-U10 teams, preferences will be given for returning players (previous season only) to return to the previous season team (friendship group) up until the initial close of registration (ICOR) and subject to clause 6.2 (player numbers). Returning players (previous season) failing to register by ICOR may not necessarily be returned to their previous season team (friendship group) if numbers have been filled.

3.5 The initial close of registration (ICOR) of players by the Club will be at the close of registrations on the last registration day as published (club event calendar, website, Facebook and emails).

3.6 After the ICOR, players requesting late registration may be wait-listed for registration pending availability of vacancies in the age group. The wait-listing priority will be based on date/time of receipt of registration application forms including full payment.

3.7 Once player capacity is reached for an age group in accordance with clause 6.2, no further registrations will be accepted for that age group.

4.0 PRE-REGISTRATION

4.1 Players will be given the opportunity to pre-register on-line for the coming season.

5.0 PAYMENT OF REGISTRATION FEES

5.1 Players who take advantage of pre-registration on-line will be required to pay the published fee in full or have enter into a payment plan for registration prior to ICOR. If the continuing player's full payment is not paid by ICOR, the registration application will lapse and will not be further considered unless full payment is made of the then current published fee.

5.2 All registration applications that have lapsed and upon payment of the published fee by a returning player (previous season only) after the ICOR will be treated as new player registrations. These new players may not necessarily be returned to their previous season team (friendship group) if numbers have been filled.

5.3 Registration applications by continuing players and new players lodged after ICOR will require full payment of the published fee and will not be subject to any discount except the family discount policy if applicable.

5.4 Any player who signs on after the initial close of registration (ICOR) must be fully paid or have entered into a payment plan no later than (3) days after the initial registration or they will be deemed unfinancial and the registration will lapse.

5.5 Any player deemed unfinancial won't be permitted to play until financial. Unfinancial players will not be permitted to participate in player grading or team formation.

6.0 TEAM COMPOSITION

6.1 The Club's Committee, based on team numbers from the previous season may choose to set a cap on team numbers in age groups from U9 upwards, and then limit player registrations to suit the team numbers.

6.2 The maximum number of player registrations accepted per team, for all teams will be as follows:

U5-U8	8 players
U9-U10	12 players
U11-U15/16	15 players
U17/18, Senior Men, Women, O30, O40	20 players

6.3 Following ICOR, team numbers, if not previously capped, will be finalised and submitted to QCSA. A team registration, for a team U9 and older, will not be submitted by the Club to QCSA unless a minimum of 10 players is registered for that team.

6.4 In cases where a minimum of 10 players are not registered and a team is not registered with QCSA, full refund of registration payments will be made.

6.5 The committee reserves the right to vary team numbers and composition where necessary to balance teams.

7.0 APPLICATION FOR REGISTRATION IN A LOWER AGE GROUP

7.1 In each age group up to U14, the Club is allowed to register two players per team from the age group above. This is called “playing down”.

7.2 Where parents seek to register their child to “play down” into the age group below, and more than two requests are received per team for that age group, the Committee will decide who is given approval to play down based firstly on any medical condition and secondly on preference to continuing players.

8.0 APPLICATION FOR REGISTRATION IN A HIGHER AGE GROUP

8.1 When a youth player (U5 to U17/18) registers to play in a higher age group, they will be required to pay the registration fee for the higher age group.

8.2 When any player is placed in a higher age group by the Club, in order to balance team numbers or form teams within the club, the registration fee payable will be based on the player’s age.

8.3 When a youth player agrees to play in a Senior Team for example Men’s or Women’s team, because they want to or because there are not enough players to form a team in their own age group, the registration fee for that age group will be charged.

9.0 PRO RATA REGISTRATION FEE

9.1 When a player reaches prior agreement in writing with the club Secretary and/or Registrar to register for only a defined portion of the season, pro rata fees will apply.

9.2 This arrangement will generally only be offered in the following circumstances:

- The player is recruited late to a team after the commencement of the season, or
- The player has prior commitment requiring them to cease playing part-way through the season, e.g. travel overseas for work or study part-way through the season. Note: the pro rata fee calculation equates to the refund calculation in this instance.

9.3 Pro rata fees will only be offered as a single contiguous block of weeks, i.e. a player may not commence playing at the start of the season, leave for a few weeks mid-season, then return to the team for the last few weeks. In this situation the player may only register and play for either the start or the end of the season (subject to vacancy in a team) but not both.

9.4 The calculation of pro rata fees due is as follows:

Fee due= (Scheduled registration fee ÷ Fixture games scheduled) x Fixture games to be played
Plus \$50 Administration cost
Rounded to nearest dollar
or Scheduled registration fee – whichever is the lesser amount.

Example \$350 (U9-U16) ÷ 15 games = \$23.33

\$23.33 x 10 games remaining \$233

\$233 + admin fee (\$50) = \$283

Total fee payable is less than Scheduled fee of \$350 so therefore \$283 payable.